



Sponsor:

Award Period:

Project Title:

Transfer Amount:

OSP Fund:

GMUF Account Name:

PI Name:

GMUF Account:

PI Dept/Unit:

*Office of Sponsored Programs use only*

**Award Type**

Type 1 (22B09): Gift, Donation or Endowment: Non-research **administered entirely by GMUF** but OSP fund established to fund activities unsuitable for GMUF administration (e.g. paying salary to state employees).

Type 2 (22C09): Sponsored Award: Project guidelines require award be made to a 501(c) 3 foundation.

GMUF will accept and disburse funds subject to the unit's confirmation of responsibility for administration.

Or

OSP is responsible for administration.

**Administration includes:**

1. Administer the project for the project period according to applicable award terms and conditions, including the preparation of financial reports and appropriate correspondence.
2. Monitor project charges according to university policies and applicable award terms and conditions. If any charges are unallowable on an OSP fund but can be paid from GMUF, OSP will forward to GMUF for direct payment. Project budget administered by OSP will be reduced by the amount paid directly.
3. Ensure compliance with all applicable federal, state and institutional rules and regulations for externally sponsored projects.

Type 3 (22D09): Gift / Donation: Research support **administered entirely by GMUF** but OSP fund established to fund activities unsuitable for GMUF administration (e.g. paying salary to state employees).

**To administer the above named project both GMUF and Mason agree as follows:**

**GMUF will:**

1. Pay Mason the requested amount of  for the above project upon receipt of PI approval. These funds will be deposited into an OSP restricted fund.
2. Be responsible for project charges not allowed for an OSP restricted fund, assuming sufficient funds available in the GMUF account and the charges are appropriate according to sponsor guidelines.

**Mason (OSP) will:**

1. Establish an OSP restricted fund for the above named PI.

**PI will:**

1. Accept responsibility for charges not allowable by GMUF or OSP or if there are insufficient funds.

*Agreed to for George Mason University*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Principal Investigator

Associate Vice President of Research Operations

\_\_\_\_\_  
Date

*Agreed to for George Mason University Foundation, Inc.*

Dean / Director

\_\_\_\_\_  
Date

Name