Subrecipient Release Form

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Subcontractor: |  |  | Subcontractor No.: |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Prime Contract No.: |  |  | Period of Performance: |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  | **Yes** | **No** | **N/A** |
| 1. | All work on the subject subcontract has been completed. |  | [ ]  | [ ]  | [ ]  |
| 2. | Final billing against the subject subcontract has been forwarded to George Mason University and there are no further invoices to be submitted.  |  | [ ]  | [ ]  | [ ]  |
| 3. | All refunds have been processed and forwarded to George Mason University if applicable. |  | [ ]  | [ ]  | [ ]  |
| 4. | The sum of $\_\_\_\_\_\_\_\_\_\_ has been paid to date to the subcontractor and payment of the Final Invoice for $\_\_\_\_\_\_\_\_\_\_\_  is pending. When paid, the total amount paid will be $\_\_\_\_\_\_\_\_\_\_. |  | [ ]  | [ ]  | [ ]  |
| 5. | Were there any patents or new technologies developed by the subcontractor as a result of the work on this project? (If there are inventions to be reported, please use attached form DD 882) |  | [ ]  | [ ]  | [ ]  |
| 6. | George Mason University has fulfilled all contractual obligations relating to this subcontract, and the subcontractor does hereby release George Mason University from any further obligations arising from said subcontract.  |  | [ ]  | [ ]  | [ ]  |

**Please complete the following and return this form to:**

|  |  |  |  |
| --- | --- | --- | --- |
| Name: |  |  | George Mason University  |
| Title: |  |  | ATTN: Giovanna Regal Campbell |
| Signature: |  |  | Office of Sponsored Programs, MSN 4C6  |
| Date: |  |  | 4400 University Drive |
|  |  |  |  | Fairfax, VA 22030 |