Quarterly Reports
Expenditures, Awards and Proposals
3/22/2023

General Information
What is MicroStrategy?
MicroStrategy is a web-based reporting tool that pulls information from the Data Marts that houses Banner and RAMP data. The Data Marts are refreshed every night and the report will be current as of the most recent refresh.

Accessing Reports
1. Enter the following url: http://reporting.gmu.edu/
2. Click “Log in to MicroStrategy”
3. Enter User name = NetID
4. Enter Password = LDAP Password
5. Click “Login”

Contact for Help
BI/Data Mart Group   bigroup@gmu.edu
ITS Support         support@gmu.edu
OSP                 ramp@gmu.edu

QUARTERLY REPORTS

Report Name:  Research Expenditures (grid or dossier)
Path: Patriot Reporting > Shared Reports > Research > Research Expenditures
Expenditures report pulls data from Banner. It provides expenditures by fund/grant with optional prompts to query based on Fiscal Year, Transaction Start/End Dates, L3 Division, Principal Investigator, Title, Sponsor, and/or Status (select Active, At-Risk and Closed for quarterly reporting). Select “Sponsored” only under the Fund Grant Category in the filter panel. The report shows direct, indirect and total expenditures by fund/grant. It includes descriptive data related to the fund/grant.

Report Name:  Research Awards (grid or dossier)
Path: Patriot Reporting > Shared Reports > Research > Research Awards
Awards report pulls data from Banner. It provides award amounts by fund/grant with optional prompts to query based on Transaction Start/End Dates, L3 Division, Principal Investigator, and/or Status (select Active and Closed for quarterly reporting). Select “Sponsored” only under the Fund Grant Category in the filter panel. The report shows increment amounts (based on time period selected) and inception-to-date amounts on the fund/grant. It includes descriptive data related to the fund/grant.

Report Name:  Research Proposals (dossier)
Path: Patriot Reporting > Shared Reports > Research > Research Proposals
Chapter: Proposals
Page: By Proposals
Proposals report pulls data from RAMP (alongside historical data from PODS). It provides proposal data by proposal number with optional prompts to query based on Submit to Sponsor Start/End Dates, Proposal No., L3 Division, Principal Investigator, State Category (select Funded, Rejected, and Submitted for quarterly reporting), etc. The report shows proposal amount requested by proposal number. It includes descriptive data related to the proposal.

**Important Note**
Differences in data between quarterly reports sent out to deans/directors and MicroStrategy reports may exist due to timing of reporting. If there are questions, please contact Kimberly Maze, kmaze@gmu.edu.