



Office of Sponsored Programs  
4400 University Drive, MS 4C6, Fairfax, Virginia 22030  
Phone: 703-993-4806; Email: [ospaor@gmu.edu](mailto:ospaor@gmu.edu);  
Web: [osp.gmu.edu](http://osp.gmu.edu)

## Indirect Cost Waiver Request

Indirect Costs are real costs that the institution incurs in support of sponsored activities but which cannot be charged as direct costs to a specific grant or contract. An Indirect Cost waiver is an institutional agreement that these costs will be charged at a lower rate than the sponsor's published rate.

[Link to current approved indirect cost rate.](#) These waivers are extremely rare and require approval from the Associate Vice President for Research Services and may require approval by the Vice President for Research Innovation and Economic Impact. This form will be submitted via [RAMP Ancillary Review](#). Please work with your College/Department Research Administrator.

**Date:**

**PI Name:**

**College/School:**

**Proposal Number:**

**Sponsor:**

**Rate being requested:**

**Justification for the need for the waiver or reduction including brief description of proposed grant activity (please attach budget and/or budget justification if available):**

### College/School Approval (Associate Dean for Research or Dean Designee)

Yes     No                      Signature

### OSP Approval

Approved     Approve rate     Denied                       Signature

OSP Comments: