



Office of Sponsored Programs  
4400 University Drive, MSN 4C6  
Fairfax, Virginia 22030  
Phone: 703-993-4806; Fax: 703-993-2296

## SUBAWARD RELEASE FORM

Subaward Number: \_\_\_\_\_ Subrecipient: \_\_\_\_\_

Complete all sections checking boxes as appropriate, sign, date, and return to Giovanna Hernandez via email at gregalca@gmu.edu.

**\*\*All subaward closeout documents must be submitted in accordance with the due dates in the subaward agreement to facilitate closeout of the prime award. Payment of the final invoice may be withheld until required closeout documents are submitted.**

### Section 1 – Final Invoice \*\*

- ☐ There are NO outstanding claims against this subaward. *(No further claims will be honored after this box has been checked and the form signed and returned.)*, **or**
- ☐ Only the amount of \$\_\_\_\_\_ **included in the final claims voucher/invoice** is due. When the final claims voucher/invoice is paid by GMU the total amount paid will be \$\_\_\_\_\_ and there will be no further claims against this subaward.

### Section 2 – Final Technical Report / Deliverables \*\*

- ☐ Any required final technical reports or deliverables required under this Subaward have been provided directly to the GMU Principal Investigator. *(Subrecipient is directed to submit Final Technical Reports prior to completing and returning this certification.)*

### Section 3 – Patent Report

- ☐ There are no inventions to be reported under this subaward, **or**
- ☐ An invention has resulted from the performance of this Subaward and:
- ☐ A complete Invention Disclosure has previously been submitted to GMU, **or**
  - ☐ A complete Invention Disclosure is attached to this form.
- ☐ Not Applicable/Required

### Section 4 – Federal Government Equipment

- ☐ There is neither government furnished equipment or equipment purchased with subaward funds to be reported, **or**
- ☐ Government Property/Equipment was furnished to the Subrecipient under this Subaward and/or reportable equipment purchased with subaward funds. All equipment has either been delivered as directed by GMU, or disposition of title has been requested. (Attach inventory of residual property to be dispositioned)
- ☐ Not Applicable/Required (non-federally funded subaward)

### Section 5 – Classified Documents

- ☐ No classified documents were provided, **or**
- ☐ Classified documents have been destroyed or returned pursuant to GMU's direction.
- ☐ Not Applicable/Required

I hereby certify the above information is correct and in accordance with the Terms & Conditions of the Subaward.

\_\_\_\_\_  
Subrecipient Authorized Representative Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Typed/Printed Name and Title