



Office of Sponsored Programs

4400 University Drive, MSN 4C6, Fairfax, Virginia 22030
Phone: 703-993-4806; Fax: 703-993-2296

F&A Waiver Request

Facilities & Administrative (F&A) costs are real costs that the institution incurs in support of sponsored activities but which cannot be charged as direct costs to a specific grant or contract. An F&A waiver is an institutional agreement that these costs will be charged at a lower rate than the sponsor's published rate. [Link to current approved indirect cost rate](#). These waivers are extremely rare and require approval from the Associate Vice President for Research Services and may require approval by the Vice President for Research Innovation and Economic Impact. Submit this signed form to Maggie Ewell, Director, Pre-Award, at mewell3@gmu.edu.

Date:

PI Name:

College/School:

Proposal Number:

Sponsor:

Rate being requested:

Justification for the need for the waiver or reduction including brief description of proposed grant activity (please attach budget and/or budget justification if available):

College/School Approval (Associate Dean for Research or Dean Designee)?

Yes

No

Signature

OSP Use

Approved

Approve rate

Denied

Signature

OSP Comments: